

**MINUTES**  
**ENOCH CITY COUNCIL**  
**April 1, 2020 at 5:00pm**  
**City Council Chambers**  
**City Offices, 900 E. Midvalley Road**

**Members present:**

Mayor Geoffrey Chesnut  
Council Member David Harris  
Council Member Jolene Lee  
Council Member West Harris  
Council Member Katherine Ross  
Council Member Shawn Stoor

**Staff present:**

Julie Watson, Recorder  
Ashley Horton, Treas.  
Justin Wayment, Atty.-absent  
Earl Gibson, PW Dir.-absent  
Robert Dotson, City Mgr.  
Jackson Ames, PD Chief-absent

**Public present:** NONE-Meeting held electronically on ZOOM

**1. CALL TO ORDER OF REGULAR COUNCIL MEETING-**By Mayor Chesnut at 6:00 pm on Zoom electronic meeting platform. He instructed the participants on the electronic meeting protocol. All City Council Members were present on Zoom and confirmed they could hear the proceedings. Mayor Chesnut asked for a motion to continue electronically. Motion by Council Member David Harris to continue the electronic meeting. Motion was seconded by Council Member Ross and all voted in favor. Each City Council Member introduced themselves for the record per the protocol. The meeting was recorded.

- a. **Pledge of Allegiance-**Not given
- b. **Invocation-**Audience invited to participate-Not given
- c. **Inspirational thought-**Not given
- d. **Approval of Agenda for April 1, 2020-Council Member David Harris made a motion to approve the agenda. The motion was seconded by Council Member West Harris and a roll call vote was held. All voted yes.**
- e. **Approval of Minutes for March 18, 2020-Council Member David Harris made a motion to approve the minutes. The motion was seconded by Council Member Lee and a roll call vote was held. All voted yes.**
- f. **Conflict of Interest Declaration for this agenda-**none stated

**2. PUBLIC COMMENTS-**none

**3. DISCUSS/VOTE ON PARTIAL VACATION PLAT OF VILLAGE GREEN FARMS KNOWN AS SUNSET PLACE-See PC Rec**

Mayor Chesnut asked City Manager Dotson about this. There has been a change, City Manager Dotson said and he shared a new plat map. This is a request by two landowners to vacate a portion of Village Green Subdivision and it includes the cul-de-sac known as Sunset Place. This plat changes what is in the packet and he explained further. When a road is vacated half the road goes to the parcel next to it. The changes facilitate access to all of the parcels. On the old plat presented to the Planning Commission Lot 12 was cut off without access and that has been corrected. The cul-de-sac will not exist. Both owners signed they wanted to do this. Lots 12 and 13 are owned by the same owner. They are coming together to do this. Brent Carter of New

Horizon Engineering representing the owner, Velocity Homes clarified the 33 foot wide portion is going to be the staff portion of the flag lot and gives access to Lot 12 owned by the Cheeks. City Manager Dotson explained flag lots. That is the access to the lot but is not a street. It is owned by the lot owner. When this started it was taking away the access to lot 12 and this fixes that issue. Since we are vacating it this is one less step in the next item for the minor subdivision. Council Member David Harris confirmed the lot sizes are all in compliance and are larger lots. Mayor Chesnut asked for questions or a motion.

**Council Member David Harris made motion to approve the partial vacation of Village Green Farms known as Sunset Place. The motion was seconded by Council Member West Harris and a roll call vote was held as follows:**

<b>Council Member David Harris-Yes</b>	<b>Council Member Stoor-Yes</b>
<b>Council Member Ross-Yes</b>	<b>Council Member West Harris-Yes</b>
<b>Council Member Lee-Yes</b>	<b>Motion passed</b>

**4. DISCUSS/VOTE ON CANYON PARK MINOR SUBDIVISION-See PC Rec**

City Manager Dotson said this is in relation to the vacation of the cul-de-sac in the previous item. This is going to be a minor subdivision. There are no improvements required because the lots access an improved street, Heather Hue Road, so it complies. The lot size complies and the lots are larger than required. One lot is a flag lot. In Planning Commission the easement to lot 12 was lacking and that is corrected now. City Manager Dotson pointed out the easements and utility easements. Rocky Mountain Power controls what can be done under their easement. This is standard so it is a 15 foot public utility easement on the outside. Mayor Chesnut asked for questions or a motion.

**Council Member David Harris made a motion to approve the Canyon Park Minor Subdivision. The motion was seconded by Council Member Lee and a roll call vote was held as follows:**

<b>Council Member David Harris-Yes</b>	<b>Council Member Stoor-Yes</b>
<b>Council Member Ross-Yes</b>	<b>Council Member West Harris-Yes</b>
<b>Council Member Lee-Yes</b>	<b>Motion passed</b>

**5. DISCUSS CONTRACT FOR FIREWORKS**

City Manager Dotson said we have always had the Cedar City Fire Dept. do our fireworks. We own the tubes that they set them off out of those. They put them on a trailer and take them to our site. City Manager Dotson said he has been contacted by a gentleman who does professional fireworks and is retired now. He said he can save the City money and have a better show. This gentleman has looked at the things we do and thinks he can do a better job. He wants to contract with the City. He is licensed to do this and can get a better price on the purchase of the fireworks. Cedar City does not feel comfortable with this due to liability. They are fine with us doing our own thing if we want to. He could come to give a presentation to the City Council if they want to hear more. The question was asked if he has liability insurance and City Manager Dotson said no, he does not. Council Member David Harris said there is event insurance available although he is not sure about cost due to the nature of fireworks. Council Member David Harris said he would feel more comfortable if he had liability insurance. He asked if we are covered as a City for fireworks. City Manager Dotson said the Cedar City Fire Dept. is covered. This individual says he can save us half of our costs on the fireworks themselves. Council Member Stoor asked if Cedar City would still give us fire protection if we use him instead of the Cedar City Fire Dept. Council Member Ross asked if this person would charge more if we require the insurance. City Manager Dotson could not answer all the questions from the Council. He asked if they would even consider this and if so, would they like a presentation. He reaffirmed that Cedar City is not doing it and is not comfortable with it. Council Member David Harris said

if he covers the liability it might be fine. He asked if he has references. City Manager Dotson said he saw a video of one of his shows and that is all he knows at this time. The Council was fine with hearing more to make a decision. City Manager Dotson said he would get him on the agenda for the 15<sup>th</sup> to give a presentation.

## **6. DISCUSS EMERGENCY PROCEDURES**

Mayor Chesnut asked City Manager Dotson if he wanted to elaborate. City Manager Dotson told the Council what we are doing after the Governor's declaration of emergency. City Manager Dotson said he and Mayor Chesnut have had discussions with Earl Gibson and Chief Ames regarding our expectations during this pandemic time period. City office staff is working shortened hours, each person alone. The office is locked to the public. The staying at home strategy is the safest thing to do. There does not appear to be any impact on our ability to do our jobs and coordinate with the public on their needs. The public works staff each drives a separate truck to jobs and cleans the trucks at the end of each shift. The PD officers are staying in their trucks as their offices. Bailey is in the office full time as the PD secretary. We are doing our best to keep social distancing requirements. Most resident needs can be handled online or on the phone. Some staff members can work from home on computers like Ashley and himself. Things can be dropped off at the office when need be. The Building Inspector is working out of his truck and is not in the office when others are there. School is out so there is no crossing guard on duty. We are seeing how it goes. It is out of the normal and we are all feeling the change and trying to be compliant with social distancing. We got on top of it early and met to get a plan before the Governor made his declaration. Our people have good morale and we are mindful of their well being and keeping the City running. Earl said it is working out for them and no one is sick right now. The public works crew is not meeting in the maintenance building together at all. The PD is a critical component. If we really have to get stringent based on things getting worse they will be on the front line. Mayor said the Governor focused on allowing a local component so each community can do what works for them. So far this is not causing too much disruption. He will be attending an interagency leadership task force meeting on Zoom to stay up on developments. He said he would report back to the City Council on the meeting. Mayor Chesnut said his one concern to make the Council aware of is we don't know from day to day exactly what is happening. At the last meeting, SUU indicated that the Shakespeare Festival and the Utah Summer Games were still going forward as planned. Our concern is in relation to Enoch City facilities used by the Summer Games. We allow them access to our Rec Complex soccer field and if this pandemic gets widespread in our area, having people from all over in here could be problematic in exposing Enoch residents to the virus. We may not want them in our City to take that chance. He is discussing this with City Manager Dotson and will be talking with SUU also. That is the big concern. We don't want outside exposure brought in. If necessary, we intend to let them know they can't be here for the games. Our focus is to keep trying to keep our residents safe. He asked for concerns from the Council for the meeting tomorrow. He said he would report on the situation and keep the City Council updated. There was brief discussion of the possibilities for enforcement should it become necessary in the event this virus gets worse. Would we have any role in that and how would violations of "stay at home" orders be enforced? Mayor Chesnut said if there is an Executive Order it is statutory authority. Our law enforcement would have power under that order and we would tell them to enforce that. Each agency has its own authority now. The Sheriff and most other agencies are keeping it down on arrests and trying to cite and release instead of booking people unless it is serious. City Manager Dotson said everyone in the County is on the same page on this. Public safety officers are being exposed and trying to take the best precautions they can. They are out and working Mayor Chesnut said. City Manager Dotson said one of the biggest issues is the social interactions in families. Domestic violence is up due to people being cooped up. There was more discussion of actions the Governor is taking at the State

level regarding extraordinary measures during this pandemic. That included evictions and utility shut offs with so many people out of work. We have been asked if we are going to defer payment of utilities for a certain period of time. There is much concern from some residents about getting their water shut off if they can't pay. We have no answer now. Unless the City Council creates a policy that says we can defer payment we will stay with our current policy. Water shut off takes place after 45 days of delinquency. Mayor Chesnut gave an example of how he handles delinquency payments in his business which is to require payment of the current bill with a certain percentage of the delinquent portion added on each month until caught up. We could talk about something similar for our residents who are out of work or having money problems. He asked if the City Council wants to discuss possible policy changes for this emergency time. He said this month we called people and got payment or arrangements and it worked out quite well. 16 residents were due to be shut off. 12 or 13 came in and paid on the spot. The others made arrangements and paid later. It was noted there is a group of repeat offenders on the shut off list every other month but now there will be people out of work and we expect it to get worse. The churches do often help residents but it is up to the resident to contact the church. We still have to run the City and have income.

Mayor Chesnut said he is not saying we should be out advertising we will defer utility payments. If we can make arrangements to get residents current down the road by having a policy in place for repayment we may consider that. We are not advertising that but could do it if the City Council so chooses. Council Member David Harris said he would like to know if there is an uptick in shut offs and then we can take action if it is necessary. He said he agrees with Mayor Chesnut. See how it goes and address it later if needed. Make it manageable but not advertise it so as to be taken advantage of. That is the heart Enoch tries to have. Council Member Stoor said we don't know if payments are due to a job loss and if they provide proof of that it could be used as a reason to extend credit. Council Member David Harris said most small business owners can't even apply for unemployment. If we create a policy it would say if you make this request these are the terms. Like amortization; paying the regular payment plus a percentage of the overdue portion. It would be applied equally without prejudice. That is cleanest way, Council Member Stoor said, and that makes sense. Council Member Lee suggested maybe we could suspend the shut off fees and waive late charges. City Manager Dotson said once we decide to formulate a policy we will flesh that out and bring it to the City Council for approval. We are most concerned with water but the utility bill covers sewer and garbage too. Everyone agreed we would work something out as we see how it goes with delinquencies. Council Member David Harris suggested we have it on the next agenda to get a policy. It was noted we would not know how the delinquencies will look by April 15<sup>th</sup> because shut off day comes on the 16<sup>th</sup> so perhaps the first meeting in May would be a better time for the discussion.

## **7. COUNCIL/STAFF REPORT**

Council Member Stoor said the RDI (irrigation system) install is scheduled for April 20<sup>th</sup> at the Rec Complex. City Manager Dotson said they asked for a soils test and the soils test facility is closed so we can't do that. Council Member Stoor said we will figure something out.

Council Member Lee said she wanted to thank Public Works for the work on 4200 North. It is a big project. It is now the quality of Bark Avenue and she appreciates that. She said the roundabout committee has turned in some designs and they will present to City Council on May 6<sup>th</sup>. She thinks they will be impressed. They have some great ideas and have put in a lot of work.

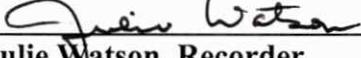
Council Member Ross clarified that Planning Commission meeting would be held on Zoom like we did the this City Council meeting. City Manager Dotson said we would be doing all meetings that way for now.

Ashley Horton mentioned we are having open enrollment for PEHP until June 1<sup>st</sup> if anyone wants to make changes to their health insurance.

City Manager Dotson said it is budget time and we need to get that started. We will have a budget conversation on the agenda for the 15<sup>th</sup> so Ashley will put together a draft budget based on this year making a few changes that we know will happen. We need to have a tentative budget approved by May 1<sup>st</sup>. We will continue conversations after that. Ashley will send out a draft separate from the packet that will go out to the City Council on the 10<sup>th</sup>.

Mayor Chesnut said per protocol for electronic meetings, we have to take roll again at the end and declare that each member participated and heard it all. Mayor Chesnut asked each City Council Member to state their name and position for the record and to say they participated for all of the meeting. Council Member Ross said she was off line for a minute but we had a quorum for the entire meeting. All confirmed individually they participated and heard everything.

**10. ADJOURN-Motion to adjourn by Council Member David Harris. Motion was seconded by Council Member Lee and all voted in favor. The meeting ended at 7:05 pm.**

 4-15-20  
Julie Watson, Recorder                      Date