

## **New Building Permit Packet:**

**The attached Checklist is to assist you through the Building Permit Process**

**Please submit all of the following documents to start the Permit process**

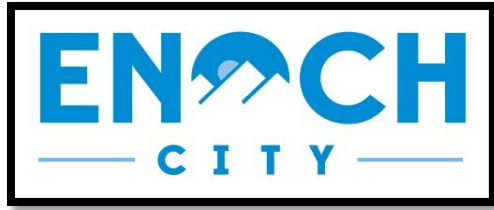
**Email to: [inspector@enochcity.org](mailto:inspector@enochcity.org)**

- 1 set of Construction plans in PDF format.
- Completed Building permit Application.
- Prairie Dog clearance letter.
- Geotechnical Data Worksheet from Engineer.
- Verify with the city office regarding water rights for the property.
- Verify with the City Office for zoning and subdivision requirements.
- Home Energy Compliance Worksheet
- Owner/Builder Certification signed and notarized.

**Building permit must be paid and signed prior to work commencing**

***Enoch city ordinance requires a dumpster and Sanitary Facilities at each construction site.***

**Enoch City does not enforce Codes, Covenants, & Restrictions (C.C. & R's) that might be recorded with the property where you are building. You are encouraged to discover the restrictions that might be in place by a Home Owner's Association.**



## Builder Inspection Checklist

**435-586-1119**

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When calling to schedule inspections you must have your building permit number and address at the time of your request **Please allow 24-48 hours for inspections to be completed.**

- ✓ Submit all documents together to start Building permit process
- ✓ Pay fees and receive building permit (***must be done before footing inspection***)
- ✓ Temporary Power
- ✓ Footing Inspection (***Compaction Report Required for this inspection***)
- ✓ Foundation Steel
- ✓ Foundation Weatherproofing
- ✓ Stem Wall Insulation
- ✓ Under Slab Plumbing
- ✓ Slab Steel inspection
- ✓ Sewer Lateral Connection
- ✓ Request temporary water meter
- ✓ 4way (Rough Electrical, Plumbing, Mechanical, Framing, Gas)
- ✓ Gas Clearance
- ✓ Insulation
- ✓ Sheetrock Nailing
- ✓ Lath
- ✓ Culvert Inspection
- ✓ Insulation Certificate, Stucco Certificate, Final Grade Report
- ✓ Final Inspection, Date of Certificate of Occupancy

# ENOC H CITY CORPORATION

## ORDINANCE NO. 2006-01-18-A

### AN ORDINANCE AMENDING THE CODE OF REVISED ORDINANCES OF ENOC H CITY, BY AMENDING CHAPTER 9-500; BY ADDING SECTION 9-578 REQUIRING SOLID WASTE DISPOSAL CONTAINERS AND SANITARY FACILITIES AT CONSTRUCTION SITES

WHEREAS, the Enoch City Council has had discussions concerning problems at construction sites with proper solid waste disposal and the lack of sanitary facilities;

WHEREAS, the Enoch City Council has discussed having the City Building Inspector enforce this ordinance;

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council of Enoch, Utah that the Revised Code of Ordinances of Enoch, Utah be amended by adding the following:

Addition of:

Section 9-578. DISPOSAL OF WASTE AND SANITARY FACILITIES AT CONSTRUCTION SITES.

A. No construction of any type shall be permitted within the city unless a bin, receptacle or other adequate enclosure is provided within one hundred feet (100') of any construction activity for the disposal of garbage, waste and construction debris of all types. Such bin, receptacle or enclosure shall be considered adequate only if it is able to fully protect its contents from being scattered or disbursed by the wind or otherwise, and it must be amenable to ready transfer of its contents to the landfill when full. Burning at construction sites shall be unlawful unless expressly made the subject of a permit by the appropriate fire authority.

B. No construction of any type shall be permitted within the city unless adequate sanitary facilities are provided at the job site and available at all times that workers are present. Such sanitary facilities shall be available within three hundred fifty feet (350') of any construction area, and in the event such facilities are already so located, the contractor shall have written consent of the owner or renter of said facility for use of same by workers on the job.


C. Failure to comply with the above stated requirements will subject the offending construction site to a "stop work" order and no progress inspections will be made by the City Building Inspector until the above stated items are in place as required above.

A motion for approval of this Ordinance was made, voted upon, and passed by the Enoch City Council at a regular city council meeting held on the 18<sup>st</sup> day of January, 2006. This ordinance shall become effective immediately upon signing by the Mayor and City Recorder.

DATED this 19<sup>st</sup> day of January, 2006.

VOTING:

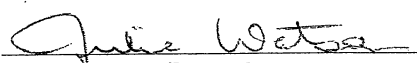
ENOC H CITY CORPORATION

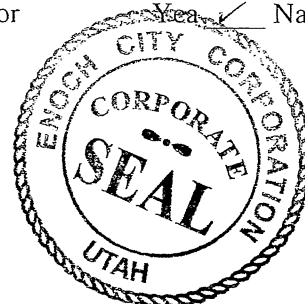
  
Robert A. Rasmussen, Mayor

|                |   |                              |
|----------------|---|------------------------------|
| Steven Clarke  | Yea <input checked="" type="checkbox"/> | Nay <input type="checkbox"/> |
| Tyler Garfield | Yea <input checked="" type="checkbox"/> | Nay <input type="checkbox"/> |
| Justin Gray    | Yea <input checked="" type="checkbox"/> | Nay <input type="checkbox"/> |
| Robert Dotson  | Yea <input checked="" type="checkbox"/> | Nay <input type="checkbox"/> |
| Brent Taylor   | Yea <input checked="" type="checkbox"/> | Nay <input type="checkbox"/> |

ATTEST:

SEAL:

  
Julie Watson, Recorder





## **Water Meter, Connection & Deposit Info**

Hours of Operation – Phone 435-586-1119

Mon – Thur 9:00 am to 4:30 pm

Fridays 9:00 am to 1:00 pm

### **Please be advised of the following:**

#### **Water Meters:**

Contractor Water Meter: Upon completion of a utility application a temporary contractor meter will be made available to you during the construction of the home. Please allow 24 hour notice to install water meter.

The temporary contractor meter is the responsibility of the builder to insure that damage does not occur to either the meter or the meter barrel during construction. Before termination of the account, and completion of the certificate of occupancy, the meter & meter barrel will be inspected. If damage occurs, the builder will be held responsible for the costs.

The account will be billed the regular monthly billing rate for water. The utility bill due date is the 25<sup>th</sup> of each month.

A residential meter will be installed after a Certificate of Occupancy is issued for the home.

#### **Service Connection:**

The utility department will connect the sewer and dispatch fee to the monthly billing of a completed home that has received a certificate of occupancy.

The owner of the home will need to contact the office to complete the utility application, pay the required deposit, and request a garbage can.

#### **Utility Deposit:**

A \$250.00 utility deposit is collected along with the building permit and impact fees.

Please contact the city office when the home has been completed and the certificate of occupancy has been issued in order to close the account. The deposit will be applied to any outstanding utility balance then refunded to the builder.

The deposit paid by an owner builder will remain on the account and be eligible to be applied as a credit to the account after a year of on time payments.



## Utah Prairie Dog Clearance Area Evaluation and Acknowledgement of Survey Requirements

Under the RANGE-WIDE GENERAL CONSERVATION PLAN FOR THE UTAH PRAIRIE DOG IN RESIDENTIAL AND COMMERCIAL DEVELOPMENT AREAS, dated April 3, 2018, the first step in obtaining development approval is to determine current occupancy status of prairie dog activity. This is done by evaluating the most current maps of Utah prairie dog habitat provided by the Utah Division of Wildlife Resources (UDWR).

### Recognition Statement after UPD Clearance Area Map review:

\_\_\_\_\_ I recognize that according to the UPD clearance map, my project property is located **within** the Utah prairie dog clearance area under the *Range-wide General Conservation Plan for the Utah Prairie dog in Residential and Commercial Areas*, and therefore **requires** a Utah prairie dog survey where UDWR will assist project proponents with completing occupancy surveys for Utah prairie dogs as part of the compliance process for the GCP.

UDWR can be contacted at (435) 865-6100.

\_\_\_\_\_ I understand that according to the UPD clearance map, my project property falls **outside** the Utah prairie dog clearance area under the *Range-wide General Conservation Plan for the Utah Prairie dog in Residential and Commercial Areas* and therefore **does not require** a Utah prairie dog survey. However, there may be potential for prairie dogs to occupy suitable habitat on the project parcel. If Utah prairie dogs are found on the property contact UDWR to avoid any potential risk of illegal take of Utah prairie dogs under the Endangered Species Act. Project proponents of property outside of the clearance area should consider voluntarily requesting an occupancy survey for Utah prairie dogs to ensure compliance with the Endangered Species Act (ESA).

If you would prefer to have a survey performed, please contact UDWR.

If at any time, a Utah prairie dog is found dead or injured on the property, please immediately report to the U.S. Fish and Wildlife Service at (435) 865-0861. This information should be supplied to all contractors, sub-contractors, and personnel who will be working on the property. If you have any questions or concerns, you may contact the Enoch City Building Department at 435-586-1119, or the Utah Division of Wildlife Resources (UDWR) at (435) 865-6100.

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Project Property Address

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Assessor's Parcel Number

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Print Owner/Representative Name

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Signature

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Building Department Review (Name)

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Date



**GARY R. HERBERT**  
*Governor*

**GREGORY S. BELL**  
*Lieutenant Governor*

# State of Utah

## DEPARTMENT OF NATURAL RESOURCES

**MICHAEL R. STYLER**  
*Executive Director*

### Division of Wildlife Resources

**Gregory Sheehan**  
*Division Director*

If your project area or the property where your project is located contains mapped Utah prairie dog habitat: please submit a Utah prairie dog survey request to Jessica Van Woeart, Utah Prairie Dog Wildlife Biologist, with the Utah Division of Wildlife Resources.

Fax: 435-586-2457

Email: [prairiedogsurvey@utah.gov](mailto:prairiedogsurvey@utah.gov)

Office Location: 1470 N. Airport Road

Cedar City, UT 84721

Office: 435-865-6100

Jessica Van Woeart Cell: 435-691-5700





GARY R. HERBERT  
Governor

GREGORY S. BELL  
Lieutenant Governor

# State of Utah

## DEPARTMENT OF NATURAL RESOURCES

MICHAEL R. STYLER  
Executive Director

### Division of Wildlife Resources

Gregory Sheehan  
Division Director

## Utah Prairie Dog Survey Request Form

**\*Please allow up to (2) weeks for surveys to be completed and authorizations to be issued.**

**Please have the survey property boundaries marked/staked.**

**Please attach map of project plans showing location of project and property.**

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Time: \_\_\_\_\_

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact Phone #: \_\_\_\_\_

Email or Fax #: \_\_\_\_\_

Survey Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Property Size (Acres): \_\_\_\_\_ Project Size (Acres): \_\_\_\_\_

Property Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Land Owner: \_\_\_\_\_

Land Owner Permission to Survey?:      Y   or   N



# Home Energy Compliance Worksheet

## Thermal Envelope:

Insulation R-values and type: (fiberglass batts or blown-in, cellulose blown-in, spray foam (open or closed cell, ridged, ect). Indicate the U-value for Doors and windows

|                               |                                       |
|-------------------------------|---------------------------------------|
| _____ Attic/Celling           | _____ Cathedral Ceiling               |
| _____ Above-grade walls       | _____ Basement/Crawl walls            |
| _____ Floors over outside air | _____ Floors over unconditioned space |
| _____ Walk out slab-on-grade  | _____ Glass Door U-values             |
| _____ Windows U-value         | _____ Solid Door U-values             |

## Method of obtaining energy compliance:

\_\_\_\_\_ RESCheck    \_\_\_\_\_ Prescriptive    \_\_\_\_\_ Performance

## Number of each type of furnace and efficiency:

\_\_\_\_\_ 90% (Both Vent and Combustion Supply run to exterior)    \_\_\_\_\_ Other

## Number and type of Water Heaters:

\_\_\_\_\_ Gas    \_\_\_\_\_ Electric    \_\_\_\_\_ Standard    \_\_\_\_\_ Direct Vent    \_\_\_\_\_ Instantaneous

All unvented crawl spaces shall have ground covered with a Class I vapor retarder, with joints overlapped 6" and taped or sealed, and must extend up the crawl space wall 6" and attached and sealed to wall.

## Attic Options: vented or unvented (choose one)

\_\_\_\_\_ Vented attics shall have insulation on the attic floor and be ventilated at a rate of 1/150 or 1/300 per code depending on the location of the ventilation openings; all ducts in this space need to be insulated, both supply and return.

\_\_\_\_\_ Unvented attics are completely contained within the building thermal envelope, with the insulation on the underside of the roof; ducts located in this area do not need to be insulated.

## Crawl Space Options: vented or unvented (choose one)

\_\_\_\_\_ Vented crawl spaces have openings in the foundation and receive their ventilation from outdoors; the floor above this area is insulated as are the ducts in this space. The ventilation openings are sized depending upon whether a Class I vapor retarder material is covering the ground.

\_\_\_\_\_ Unvented crawl spaces have the walls insulated, but the ducts don't have to be insulated, and have no openings to the exterior, but receive air by one of two ways:

\_\_\_\_\_ 1. Continuously operated mechanical exhaust with a duct or transfer grille from the conditioned space per code.

\_\_\_\_\_ 2. Conditioned air supply and return are provided in this area per code with ducts and openings or transfer grilles.





# Gas Clearance Form

900 E. Midvalley Rd•Enoch City,UT 84721

435-586-1119

[www.cityofenoch.org](http://www.cityofenoch.org)

Building Division

## ***Gas Clearance Form***

Contractor: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Owner/Builder: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Project Address: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Blk: \_\_\_\_\_ Lot \_\_\_\_\_ Permit #: \_\_\_\_\_

Fuel Line Size: \_\_\_\_\_

Cubic Feet per Hour or Total BTU's: \_\_\_\_\_

Meter Pressure: (4oz, 2lbs, 5lbs.) \_\_\_\_\_

Date Inspected: \_\_\_\_\_ Confirmation Number: \_\_\_\_\_

Single Line Diagram

## Fill in Size, Type & Attachment Method Where Applicable

### **Roof:**

Pitch- \_\_\_\_\_  
Roofing Material- \_\_\_\_\_  
Underlayment Type- \_\_\_\_\_  
Ice Barrier- \_\_\_\_\_  
Roof Sheathing Type & Size- \_\_\_\_\_  
Attic Insulation- \_\_\_\_\_  
Roof Ventilation- \_\_\_\_\_  
Truss- \_\_\_\_\_ Yes \_\_\_\_\_ NO

#### **If No Answer The Following**

Rafter Size- \_\_\_\_\_  
Rafter Spacing- \_\_\_\_\_  
Rafter Clear Span- \_\_\_\_\_  
Rafter Species- \_\_\_\_\_  
Ridge- \_\_\_\_\_  
Ceiling Joist Size- \_\_\_\_\_  
Ceiling Joist Spacing- \_\_\_\_\_  
Ceiling Joist Species- \_\_\_\_\_

### **Walls:**

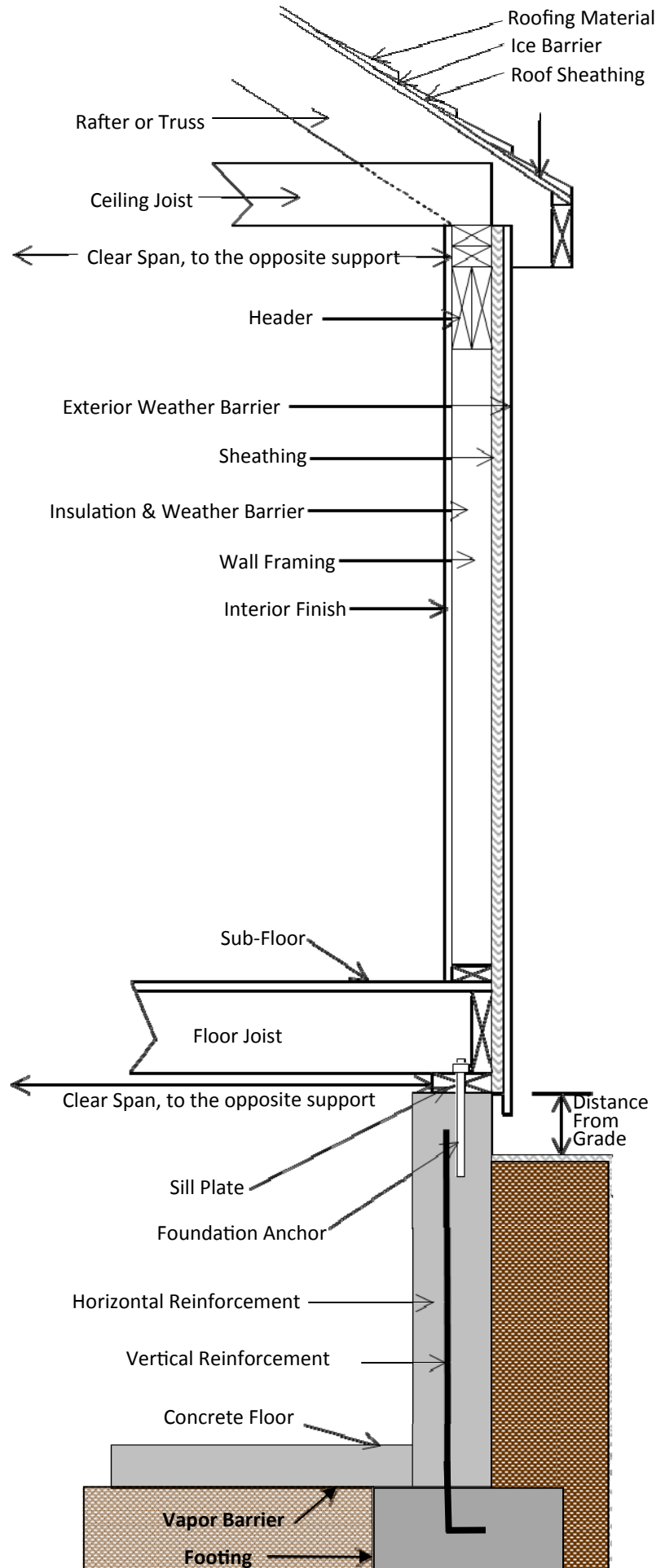
Siding Finish- \_\_\_\_\_  
Exterior Weather Barrier Type- \_\_\_\_\_  
Sheathing Type & Size- \_\_\_\_\_  
Insulation & Weather Barrier- \_\_\_\_\_  
Wall Framing Member Size- \_\_\_\_\_  
Header Sizes- \_\_\_\_\_  
Interior Finish- \_\_\_\_\_  
Ceiling Height- \_\_\_\_\_

### **Floor:**

Sub-Floor- \_\_\_\_\_  
Floor Joist Size- \_\_\_\_\_  
Floor Joist Spacing- \_\_\_\_\_  
Floor Joist Clear Span- \_\_\_\_\_  
Floor Joist Species- \_\_\_\_\_  
Beam Type & Size- \_\_\_\_\_  
Distance From Top of Foundation to Grade- \_\_\_\_\_

### **Foundation:**

Anchor Type Size & Spacing- \_\_\_\_\_  
Anchor Bolt Washer Size- \_\_\_\_\_  
Sill Plate Species & Size- \_\_\_\_\_  
Poured Wall Size- \_\_\_\_\_  
Block Wall Size- \_\_\_\_\_  
Vertical Reinforcement # \_\_\_\_\_  
Horizontal Reinforcement # \_\_\_\_\_  
Concrete Floor Thickness- \_\_\_\_\_  
Vapor Barrier- \_\_\_\_\_  
Column Pad Size- \_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_  
Column Spacing- \_\_\_\_\_  
Footing Height X Width- \_\_\_\_\_  
Footing Reinforcement- \_\_\_\_\_  
Footings Depth below Grade- \_\_\_\_\_



DEPARTMENT OF COMMERCE  
Division of Occupational and  
Professional Licensing  
Bureau of Investigation  
160 E 300 S  
PO Box 146741  
Salt Lake City UT 84114-6741  
Email to [colleengonzalez@utah.gov](mailto:colleengonzalez@utah.gov)



OWNER/BUILDER CERTIFICATION  
and  
AGREEMENT TO COMPLY WITH THE  
CONSTRUCTION TRADES LICENSING ACT

- ☐ New Residential Construction  
☐ Remodel or Addition by Owner

Permit # \_\_\_\_\_

Description of Remodel or Addition \_\_\_\_\_

Name of Owner/Builder: \_\_\_\_\_

Current Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

LOCATION OF CONSTRUCTION SITE:

Address: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Lot No. \_\_\_\_\_

**CERTIFICATION**

I, \_\_\_\_\_, certify under penalty of perjury that the following statements are true and correct and are based upon my understanding of the Utah Construction Trades Licensing Act:

1. **For New Residential Construction Only.** I am the sole owner of the property and construction project at the above described location; the project described is the only residential structure I have built this year; I have not built more than three residential structures in the past five years.

**For New Residential and Remodel Construction:**

2. The improvements being placed on the property are intended to be used and will be used for my personal, non-commercial, non-public use:

3. I understand that work performed on the project must be performed by the following:

- a. myself as the sole owner of the property; or
- b. a licensed contractor; or
- c. my employee(s) on whom I have Workers Compensation Insurance coverage, on whom I withhold and pay all required payroll taxes, and with respect to whom I comply with all other applicable employee/employer laws; or
- d. any other person working under my supervision as Owner/Builder to whom no compensation or only token compensation is paid; and

4. I understand that if I retain the services of an unlicensed contractor or compensate an unlicensed person, other than token compensation, or other than as an employee for wages, to perform construction services for which licensure is required, I may be guilty of a Class A Misdemeanor and may be additionally subject to an administrative fine in the maximum of \$2,000.00 for each day on which I violate the Utah Construction Trades Licensing Act.

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, at \_\_\_\_\_.  
Date Month Year City or other location, and state or country

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

**SUBMIT THIS FORM TO THE BUILDING DEPARTMENT TO OBTAIN  
NECESSARY BUILDING PERMITS.**



## BUILDING PERMIT APPLICATION

Name of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Job Address

Street Number: \_\_\_\_\_ Street name: \_\_\_\_\_

Current Zoning: \_\_\_\_\_ Subdivision: \_\_\_\_\_ Lot # \_\_\_\_\_ Block# \_\_\_\_\_

Name of Owner: \_\_\_\_\_

Address of Owner: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

General Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ State License # \_\_\_\_\_ Email: \_\_\_\_\_

Mechanical Contractor: \_\_\_\_\_

Phone: \_\_\_\_\_ State License # \_\_\_\_\_ Email: \_\_\_\_\_

Electrical Contractor: \_\_\_\_\_

Phone: \_\_\_\_\_ State License# \_\_\_\_\_ Email: \_\_\_\_\_

Plumbing Contractor: \_\_\_\_\_

Phone: \_\_\_\_\_ State License # \_\_\_\_\_ Email: \_\_\_\_\_

### **For Building Permits:**

Type of Construction (circle one):  
RSF (Residential Single Family)  
RMF (Residential Multiple Family)  
COM (Commercial)  
DGAR (Detached Garage)  
OTHER \_\_\_\_\_

Fire Sprinkler System? : Yes \_\_\_\_\_ No \_\_\_\_\_

**For New Residential Construction:**

Setbacks: Front: \_\_\_\_\_ Left Side: \_\_\_\_\_ Right Side: \_\_\_\_\_ Rear: \_\_\_\_\_

# of Stories: \_\_\_\_\_ # of Rooms: \_\_\_\_\_ # of Bedrooms \_\_\_\_\_ # of Baths \_\_\_\_\_

Fireplaces: \_\_\_\_\_ Chimneys: \_\_\_\_\_

Number of Buildings: \_\_\_\_\_ Sprinkler System Sq. Footage: \_\_\_\_\_

Square Footage per Floor (Including Decks):

Unfinished Basement: \_\_\_\_\_ Covered Porches: \_\_\_\_\_

1<sup>st</sup> Floor \_\_\_\_\_ Carport / Deck: \_\_\_\_\_2<sup>nd</sup> Floor \_\_\_\_\_ Finished Basement: \_\_\_\_\_3<sup>rd</sup> Floor \_\_\_\_\_ Garage: \_\_\_\_\_

\_\_\_\_\_ Total: \_\_\_\_\_

\_\_\_\_\_

**Additional:**

Plot Plan Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Conditional Use Permit: \_\_\_\_\_ Date: \_\_\_\_\_

Elevation check: \_\_\_\_\_ Date: \_\_\_\_\_

Endangered Species Habitat: \_\_\_\_\_ Date: \_\_\_\_\_

**Collector Roads:**

A new home that must face a collector road and cannot be faced to a residential street, must have a turn-around driveway or other means that allow vehicles to drive off the lot facing the Collector Road, as backing out of the driveway of property onto a collector road is against Enoch City Ordinance 96-06-19 C.

**Minimum Height Building Pad:**

The building main level floor of livable space should be placed at an elevation of 18 inches above the highest elevation of the road, measured from the midpoint of the lowest entry into the main level of livable space.

This is to diminish a potential flooding problem that could occur in a 100-year flood scenario.

**Streets:**

Provisions must be made while the home is under construction to protect the street from damage due to delivery trucks or any other equipment during construction.

**Final Inspection:**

The final inspection on the home will include culvert, road, and bar ditch, or curb, gutter, street and sidewalk condition.

Applicants Signature: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell \_\_\_\_\_

\_\_\_\_\_